DURHAM CATHOLIC DISTRICT SCHOOL BOARD
Learning and Living in Faith

DURHAM CATHOLIC DISTRICT SCHOOL BOARD

RFT PARTICULARS

T27-01

St. Luke the Evangelist Catholic Elementary School

Eight (8) Classroom Addition

Appendices A, B, C, D (D-1 to D-5)

Table of Contents

Appendix A – Form of Agreement 3

Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020 4

Appendix C – Electronic Form(s) 5

1. Appendix C, Electronic Form(s) 5

Appendix D, D-1 The Deliverables 6

1. General Overview 6
2. Location of Work 6
3. Detailed Scope of Work 6

Appendix D, D-2 Material Disclosures 7

Appendix D, D-3 Mandatory Submission Requirements 8

1. Submission Form 8
2. Bid Security 8
3. Pricing Form 8
4. Other Mandatory Submission Requirements 8

Appendix D, D-4 Mandatory Technical Requirements 10

Appendix D, D-5 Final Conditions of Award 11

Appendix A – Form of Agreement

Appendix A – Form of Agreement is posted as a separate document under **T27-01 Appendix A – Form of Agreement** on the Board's Bids & Tenders website.

Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020

Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020 is posted as a separate document under **T27-01 Appendix B – Supplementary Conditions to CCDC2-2020** on the Board's Bids & Tenders website.

1. Appendix C, Electronic Form(s)

Appendix C, Electronic Form(s) are available for viewing by registered plan takers only on the Board's online portal. To view the pricing pages and submit a bid for this opportunity, you will have to register for this bid opportunity (refer to Part 1, section 1.6 Submission of Bids, sub-section 1.6.3 Bids to be submitted Electronically). Once you have registered and become a plan taker for this bid opportunity, you can click on the "Start Submission" button and follow the steps to complete all the electronic forms necessary to complete your submission.

Appendix D, D-1 The Deliverables

1. General Overview

St. Luke the Evangelist Addition Project involves the construction of eight (8) new classrooms, the renovation of an existing change room into a universal washroom and office space, and the addition of a cooling system.

2. Location of Work

55 Twin Streams Road, Whitby, Ontario, L1P 1N9

3. Detailed Scope of Work

The scope of the work is as per the attached documents below.

St Luke - IFT SPECIFICATIONS

St Luke - IFT DRAWINGS

Appendix D, D-2 Material Disclosures

Not applicable

Appendix D, D-3 Mandatory Submission Requirements

1. Submission Form

Each proposal must include a completed electronic Submission Form submitted by an authorized representative of the proponent.

2. Bid Security

Bidders shall submit a **digital bid bond** in accordance with the instructions in Part 1 of the RFT.

3. Pricing Form

Each proposal must include the electronic Pricing Form(s) (Appendix C) completed according to the instructions contained in the form(s) and in Part 4, Electronic Form Instructions.

4. Other Mandatory Submission Requirements

Each bid must include the following:

Each Proposal must include all Submission Forms according to the instructions contained in Part 4, Electronic Submission Form(s).

Domestic Supply Chain Plan and Attestation Form

Bidders must provide a completed Domestic Supply Chain Plan and Attestation Form with their bid submission. The DSCP will not be scored.

a) Bidders must identify and commit to using a minimum of thirty percent (30%) Ontario-Made Goods and Services and, where applicable, Canadian-Made Goods and Services, of the Bid Price excluding cash allowances and contingency allowances.

b) Bids that do not submit the completed DSCP and Attestation Form and meet the commitment requirement shall be deemed non-compliant and may be rejected at the discretion of the Board.

c) If all Bidders are unable to achieve the commitment requirement, the Board reserves the right to choose the lowest bidder.

For bid evaluation and contract award, the Board will rely on the successful Bidder's submitted DCSP and Attestation. The successful Bidder's compliance with the submitted DSCP approach during performance of the work, may be verified and enforced in accordance with the Form of Agreement.

Review of proposed subcontractors will take place before award by the DCDSB. Replacing any subtrade after award must be approved in writing by the DCDSB.

Appendix D, D-4 Mandatory Technical Requirements

Not applicable.

Appendix D, D-5 Final Conditions of Award

In accordance with the terms and conditions of this RFT, the following documentation must be provided within ten (10) business days of notice provided by the Board in the form of a Contract Award Letter. Failure to provide the required documentation may constitute in a default by the Company.

An executed copy of CCDC 2-2020 and Appendix A signed by an officer of the Company with the authority to bind the corporation.

A Certificate of Insurance naming the Durham Catholic District School Board and Barry Bryan Associates as an additional insured.

A Certificate of Clearance from the WSIB

A Performance Bond in an amount equal to 50% of the tendered price (HST excluded) for the faithful performance of the Contract including all obligations during the Warranty Period, as noted in Appendix B – Supplementary Conditions of Contract. The Performance Bond shall be in the form of a **digital bond** in an electronically verifiable and enforceable (e-Bond) format naming Durham Catholic District School Board as obligee.

A Labour & Material Bond in an amount equal to 50% of the tendered price (HST excluded) for the faithful performance of the Contract including all obligations during the Warranty Period, as noted in Appendix B – Supplementary Conditions of Contract. The Labour and Material Payment Bond shall be in the form of a **digital bond** in an electronically verifiable and enforceable (e-Bond) format naming Durham Catholic District School Board as obligee.

Commercial general liability insurance including personal injury, broad form contractual liability, owners and contractors protective, completed operations, and non-owned automotive liability in an amount of not less than ten million dollars ($10,000,000.00) applying to all contracts for claims arising out of one occurrence.